

TRUST INCOME YEAR ENDED 31 MARCH 2017				
CLIENT NAME:		EMAIL:		
RECORDS REQUIRED:	Checklist at each question:		Y	N
A. PERSONAL INCOME RECEIVED		NB. Wages and Tax Deducted are sent to us directly by the IRD.		
Pensions or Annuities	Advice Notices (not superannuation)			
Interest and Dividends	Annual Interest Summaries			
Other Income e.g. Rental, Trust and Estate or Overseas Income	Full details of income received and expenses to be claimed against income (refer section below)			
Foreign Investment Funds NB. Certain Investment funds may fall into FIF tax rules	If you have any of the following: <ul style="list-style-type: none"> a) Shares in a foreign unit Trust. b) An Interest in a life insurance policy issued by a foreign Company. c) An Interest in a foreign superannuation scheme. d) You receive a pension or annuity from a foreign life insurance policy. 			
Value of the investment and any dividends received or reinvested:	At 01 April 2016 \$	At 31 March 2017 \$		
B. WORKING FOR FAMILIES TAX CREDITS			Y	N
Please indicate if you have received this before:				
Please Indicate as a household how many hours per week you have worked this year. Please tick:	Hours: 0 to 20	Hours: 20 to 30	Hours: 30 and over	
If we need to apply for IRD numbers for children, please supply copies of birth certificates.				
Child Names:	Date of Birth:	IRD Number:	Y	N
C: REBATES (NB. There is no maximum claim for donations so it is important you include full Details of amounts paid) Details:	Do you wish us to complete a rebate claim for your donation and child care costs? If so, please supply receipts for all payments made and any donations for School Fees must clearly state "donation".		Y	N
D. TRUST	TRUST NAME:			
Do we have your Trust Deed? If not, please provide a copy.			Y	N
Has there been any gifting during the tax year (01 April 2016 – 31 March 2017)? If so, please provide copies of gifting documents completed by your solicitor and any balance of any Settlers loan to the Trust.				
Have there been any changes to the beneficiaries or the Trust that we need to be aware of? Changes:				
Do you have any special instructions regarding distributions to beneficiaries? Please List below.				
Special Instructions:				

Distributions to Children:					
Childs Name:		Date of Birth:		IRD Number	
Please advise details of any other income the above-named children receive.					
Income and Assets of the Trust:				Y	N
Please provide details of all Income for the Trust for the year to 31 March 2017					
Please provide us with details of assets and investments held by the Trust as at balance date 31 March 2017. (e.g. Share/Unit Trust values, Overseas Shares and Investments held)					
Please provide us with any bank or loan documents showing balances outstanding at 31 March 2017.					
E. RENTAL PROPERTY					
Please provide bank statements or a summary of transactions for the year that reconcile to the bank account movements.					
Address of Property(s)					
Is the Rental property owned by the Trust?				Y	N
Income	Amount:	Receipt/Invoice or statement supplied:	Y	N	
Rental Income Received (per property)					
Expenses ***					
Rates					
Insurance - House					
Insurance - Contents					
Water Charges					
Security costs					
Advertising costs					
Phone/Mobile Connection					
Body Corporate Costs					
Legal Fees					
Management Commission/Fees					
Other Expenses (e.g. Bank fees, debt collection etc.)					
Mortgage Interest NB. Interest Only (no principal)					
Repairs and Maintenance Please state nature of repair undertaken (e.g. Repair to Roof, polish floors, repairs to plumbing)	Amount:	Reason/Nature:			
Improvements to the rental Please state nature of the improvements (e.g. New roof, deck, bathroom or kitchen)	Amount:	Reason/Nature:			

